



**MILL CREEK FAMILY YMCA  
EARLY CHILDHOOD EDUCATION  
2016-2017 PROGRAM FEE OPTIONS**

**ECE PROGRAMS AT HEATHERWOOD**

- The following rates apply to YMCA of Snohomish County Facility Members.
- All prices listed are \$ per month and Facility Member rate unless otherwise noted. Add \$75/month if your child is a Program Member. Youth facility membership is \$19/month or \$228/year. Program membership fees are due annually and are good for all programs throughout the year. See Member Services for details on facility and program memberships.
- Subtract \$10/month if you choose to use monthly bank or credit card draft.
- Families with more than one child from the same household will be given a 10% discount on the lesser rate.
- All registrations require a \$50 non-refundable registration fee.
- A fifteen-day written notice is required for all withdrawals, vacation requests or changes in care to be eligible for credit or refund if eligible. Please request a Child Care Change Request Form to provide this notice.
- Breakfast, lunch, afternoon snack and evening snacks are served daily and are included in our fees. YMCA childcare at Heatherwood participates in the USDA food program
- Credits will not be granted due to missing days for lack of attendance, including days missed for holidays and closure days. Part time participants having one of their days fall on a holiday or closure may not trade days. Holidays have been taken into consideration when developing fees. In addition, part-time slots are filled by two children attending on alternate days. Both children attending on the same day may cause the center to be put out of compliance with licensing standards related to adult to child ratios.
- Part time spaces are limited.

**FULL DAY CHILD CARE PLAN** – The full day child care plan is paid in equal payments over 12 months. Holidays and other closures have been taken into account when developing fees. For this reason, closure days are not pro-rated. Participants using DSHS subsidies for full time full day care are given priorities for ahead of those with part time part day care. DSHS part time care is available only with permission from the Director.

<b>CLASSROOM / AGE GROUP</b>	<b>5 DAYS</b>	<b>3 DAYS</b>	<b>2 DAYS</b>
<b>INFANT (6 weeks- 1 year)</b>	1358	1019	719
<b>WODDLER (1-2 years)</b>	1166	868	615
<b>TODDLER (2-3 years)</b>	1114	843	599
<b>PRESCHOOL (3-4 years)</b>	1046	785	567
<b>PRE-K *(4-5 years, entering Kindergarten Fall 2017 )</b>	979	735	509

**\*If your child enters Pre-k at age 3, the Preschool rate applies until their 4<sup>th</sup> birthday.**

**OCCASIONAL CARE ADD-ON OPTIONS** – Available only to participants currently enrolled in Heatherwood Programs. Care paid for but not used within one calendar year expires and will be voided without being credited. This option is for occasional add-on days only. Occasional care space is limited and must be preapproved by the Director at least 1 full business day prior. Participants requiring multiple add-on days may be referred to another care option to best meet the needs of the family and the center.

<b>ADD-ON RATES FOR:</b>		<b>FACILITY MEMBER</b>
<b>A</b>	Infant Room	\$75
<b>B</b>	Woddler Room	\$70
<b>C</b>	Toddler Room	\$65
<b>D</b>	Pre-School Room	\$60
<b>E</b>	Pre-K Room	\$55

## DEFINITION OF TERMS

<b>Program Shutdown:</b>	Programs may shut down for 1–3 days during the year for center preparation and staff training. Notice will be provided of the specific dates at least 6 weeks prior to the closures. Subject to change if the school calendar changes.
<b>Facility Member:</b>	Members that have joined the YMCA of Snohomish County for access to use the facility. Facility memberships are either paid in full for the year or paid by bank draft. There is no joining fee for youth memberships.
<b>Holidays:</b>	Care is available on Martin Luther King Jr. Day, Veterans Day, and Presidents Day. Participation on these days may be provided in an alternate classroom pending enrollment numbers. Care is NOT available on New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving, the day after Thanksgiving and Christmas Day. Programs close early on Christmas Eve and New Year's Eve.
<b>Program Member:</b>	Members that have joined the YMCA of Snohomish County to enroll in programs. Program membership fees are due annually. See Member Services or our website for more information on membership.
<b>Occasional Care:</b>	For Occasional Care Add-On Option is not available at all sites and times. ECE Units expire after one calendar year and unused units are non-refundable. Participants may not attend additional days without prior approval of Program Director to ensure space is available. Leaving a message is not adequate to guarantee that staff know to expect a child.

## PAYMENT METHOD OPTIONS

<b>Bank Draft:</b>	Automatic Transfer is our preferred payment plan. Bank draft allows parents to pay half of the fee on the 25th of the month preceding, and the remainder of the fee on the 10th of the month. Those participants who choose bank draft receive a \$10/mo. deduction in the child care fee, as it is more economical for our billing department. There is a separate form for Bank Draft and Credit Card Authorization. Child Care Bank Drafts begin the 2nd month of enrollment due to the length of time needed to process the draft. The first month of enrollment is paid by cash, check or credit card. Bank Draft forms are available at the branch.
<b>Credit Card Draft:</b>	Same as bank draft.
<b>Standard Pay:</b>	Child Care payments paid by check or cash are due on the 25th of the month prior to the month of care. If payment is not received, your child will not be eligible to attend on the 1st day of the month.

## PAYMENT AND OPTION DETAILS

- All prices listed are \$ per month, Facility Member rate unless otherwise noted.
- This document is supplemental to the main Fee Options Menu and should be attached to the main menu. If not received, request the main Fee Options Menu as important payment information is available only within the main menu.
- Thoroughly read both the main Fee Options Menu and all contents of this Fee Options Supplement prior to making a decision and signing the financial agreement.
- Holidays have been taken into consideration when developing fees. Credits will not be granted due to missing days for lack of attendance, including days missed for holidays and closure days. Part-Time participants having one of their days per week fall on a holiday or closure may not trade days. EXAMPLES: When enrolled to attend on Monday, Wednesday, and Friday with either of the two Part-Time Options, and Memorial Day falls on Monday, your child may only attend on Wednesday and Friday of that week. This would be due to Memorial Day being a holiday that the YMCA and Child Care Programs are closed. If your days are Tuesday and Thursday, your child's attendance that week will not be affected.
- Add-On Occasional Care is not available at all sites and times. Payment must be made in advance at the branch or over the phone, when eligible. Participants must receive prior approval of program staff to confirm space is available. Leaving a message is not adequate to guarantee that staff know to expect a child. Payment and confirmation is required 1 full business day prior. When it becomes necessary to cancel Add-On Care, the same time frame necessary for reserving space is required for cancellations in order to receive a credit for use at a later time. Otherwise, credits will not be granted. Care paid for but not used within one calendar year will be voided without being credited.

